



**Please return completed form to:**  
 One SAFE Place  
 PO Box 991060  
 Redding, CA 96099  
 Email: [jamiec@ospshasta.org](mailto:jamiec@ospshasta.org)  
**Ph: 530-244-0118 ext 206 Fx: 530-244-2653**  
[www.OSPShasta.org](http://www.OSPShasta.org)

## Independent Drive, Holiday Drive & Third Party Image/Name Use Request

Sponsoring Organization or Person \_\_\_\_\_

Who is involved? \_\_\_\_\_  
*(Ex: People, Companies, Civic Organizations, Churches, etc.)*

Event Type \_\_\_\_\_  
*(Ex: Food drive, auction, clothing drive, etc.)*

Event Location \_\_\_\_\_

Event Date: \_\_\_\_\_ Response Deadline: \_\_\_\_\_

Attendees/Audience \_\_\_\_\_ How Many? \_\_\_\_\_  
*(Ex: Demographics such as age, memberships, etc.)*

How will our name or logo be used and distributed? \_\_\_\_\_

Resources requested: \_\_\_\_\_  
*(Ex: Publicity, brochures, etc.)*

What role is requested of OSP Staff? \_\_\_\_\_

Other event elements: \_\_\_\_\_

Are you requesting OSP participate in the cost? Y N If Yes, please provide additional information below.

Other event information: \_\_\_\_\_

Lead Contact: \_\_\_\_\_

<i>Name</i>	<i>Mailing Address</i>	<i>E-mail</i>
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<i>City</i>	<i>State</i>	<i>Zip</i>	<i>Phone</i>
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Back Up  
Contact \_\_\_\_\_

<i>Name</i>	<i>Mailing Address</i>	<i>E-mail</i>
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<i>City</i>	<i>State</i>	<i>Zip</i>	<i>Phone</i>
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Miscellaneous Information \_\_\_\_\_

Disclaimer: At One SAFE Place, we deeply appreciate your devotion and interest in helping provide food, shelter and care to people affected by violence. The information provided above will be useful to us in partnering with you in your event's success and allows us to accurately respond to public and media inquiries. This information also helps us coordinate with other community partners and direct efforts to the areas of greatest need. While we sincerely appreciate the tremendous efforts of our community, the One SAFE Place reserves the right to decline the use of its name, logo or other proprietary information. Use of our logo, name or other proprietary information without our express written consent may constitute a violation of law. Again, thank you for your support.